

**College Council Meeting  
Summary for Tues, April 12, 2005**

*Present:*

President Guerrero, Dean Sablan, Dean Barnes, Ignacia Villaluz, Duane Sablan, Greg Folta, Agatha Ketebegang, Glenn Keaton as facilitator and Reina Camacho as recorder.

Excused Absent: Raaj Kurapati, Lorraine Cabrera, and Jerry Smith

Special Guests: Dave Attao, Ed Propst and Doris Aldan-Atalig.

***Agenda adopted w/minor change***

Meeting called meeting to order at 1:40 p.m.

**Concerns:**

**Graduation concerns** – Doris mentions that the Student representative for Framingham wants a ‘class speaker’ and a Framingham representative to speak on behalf and is willing to pay for graduation expenses. Dean Sablan said student speaker not geared to specific institution or degree. For example, if we have 3 institutions and 3 representatives and 3 speakers; have one representative for the entire class of graduates. President said Framingham, SDSU, UOG, UOH in the past would help facilitate and none of them have made a request to have a class speaker because we accommodate them by making them march and getting them recognized, but because it is NMC’s commencement exercises, we always limited the speakers. He said once we set precedent, other institutions will follow.

**College Month concerns** regarding the State of the College Address – Larry said they asked Admin Services to take care of the set-up. However, Admin Services said there’s no table and the departments have to bring their own tables. President wants the departments to bring their own table; Dean Sablan as an advisor, he will make sure the tables and others are taken care for. Greg said CLS has 6 folding picnic tables.

**Charter Day Activities Update** - Ed Propst gave an update report. Booths are selling out. Entertainment filled except for 2 hours on Friday. Ads is on this Friday including cover stories. There are only 100 shirts; pre-orders. Flyers will be available Friday for posting.

**Old Business:**

**Workload & Compensation** – Looking for records of 1994-96 when discussed; Nursing wanted to be compensated for contact time. President wants to standardize calculation for workloads. Danny said 1 credit for 3 hours (45 contact hours). President asks Dean Sablan to request WASC to get guidelines. President said BOR wants compensation of overload of fall to be presented in April BOR meeting. Dean Sablan said an idea to get some thing done for fall, but nursing wants implement for summer.

**Evaluation Instruments** – Total of 8 instruments are completed and will be on the Board’s agenda for their information.

**Committee Assignments** – President asks the Deans to send their committee assignments to HRO so HR can compile it for the institution and then share it with everyone.

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**Board Agenda** - Discussion.

- a) HR report
- b) HR policy update
- c) Program Assessment of Film/TV dept ~ change 'Assessment' to 'Status Update'  
- need info on student enrollment data, objectives available.
- d) Accreditation report – move under President's Report
- e) Film/TV Dept Summer 2005 Proposal – no discussion.
- f) CREES/Rota Campus Resolution

**New Business:**

**Permanent Contract for Staff** – Duane distributed a draft copy to the college council for their review and for discussion at next week meeting.

**Miscellaneous:**

SMP Rec – ask committee member to sit in on Tuesday, April 19<sup>th</sup> to discuss “next steps”.

MHS Yearbook - \$350/full page.

Professional tip - Glenn gave his professional tip on “Teaching Across Campus; Reading and Math”.

Jerry was chosen to be the next facilitator.

*Meeting adjourned at 3:00 p.m.*

Prepared by: Vera Pangelinan

***Note: Meeting summary is based on Reina's notes.***